**IRS Verification of Non-Filing Letter for 2022-2023**

**What is an IRS Verification of Non-Filing Letter?**

- An IRS Verification of Non-Filing Letter provides proof that the IRS has no record of a filed form 1040, 1040A or 1040EZ for the year requested. \*\*It does not indicate whether or not you were required to file a tax return for that year.

There are 2 options for a Non-tax filer to request an IRS Verification of Non-Filing Letter for 2020. (FREE OF CHARGE)

- Online

- By Paper

**Online Request Option 1:**

Visit <https://www.irs.gov/individuals/get-transcript>

- Click “Get Transcript ONLINE”

- Select “Create Account”

- You will need some information about yourself to register

- Please have the following information and materials to complete registration: Full Name, Email, Birthday, SSN, Tax filing status, Current address, you need a financial account to register.

- Enter the Non-Filer’s Social Security Number, email address, filing status, account numbers for loan or credit card associated with your name, and mobile phone associated with your name.

- Click “Continue.”

- Select “Verification of Non-Filing Letter” and in the Tax year field, select “2020”

- If successfully validated, you will be able to view and print your IRS Verification of Non-Filing Letter.

**Paper Request Form Option 2; IRS Form 4506-T:**

Download IRS form 4506-T at[**https://www.irs.gov/pub/irs-pdf/f4506t.pdf**](https://www.irs.gov/pub/irs-pdf/f4506t.pdf)

- Complete lines 1-4, following the instructions on page 2 of the form.

- Line 3: enter the non-filers street address and zip or postal code. Use the address currently on file with the IRS.

- Line 7: Select the checkbox on the right hand side for Verification of Non-filing.

- Line 9: Year or period requested field, enter “12/31/2020”.

- The non-filer must sign and date the form and enter their telephone number. Only one signature is required when requesting a joint IRS Verification of Non-Filing Letter.

- Mail or Fax the completed IRS Form 4506-T to the address or Fax Number provided on page 2 of Form 4506-T

- If you live in West Virginia, the correct address to send the form to is:

Internal Revenue Service

RAIVS Team

Stop 6705 S-2

Kansas City, MO 64999

Fax # 855-821-0094

- If the 4506-T Information is successfully validated, tax filers can expect to receive a paper IRS Verification of Non-Filing Letter at the address provided on their request within 5-10 business days.