

## RFB# CU2301 Q&A

Concord University extends its thanks to the vendors who have submitted questions about our Cleaning Services RFB. Below is a list of answers to the questions that we received.

1. Is the University setting a minimum pay rate for custodians? or will this decision be the responsibility of the Custodial contractor?
  - a. Pay Rate is WV minimum wage at \$8.75
2. Are there Custodial Day Porters? If so how many?
  - a. Yes, there are 2 Porters.
3. Is the RFB for Custodial Services labor, equipment and supplies?
  - a. Yes, the RFB is for Custodial Services labor, equipment and supplies.
4. Is the 5 year contract a fixed price or can each year have cost of living increases?
  - a. It is not a fixed price and will allow for cost increases.
5. Instruction to bidder PAGE 2 is states bid opening date and time: Monday, September 9<sup>th</sup> at 2:00PM. Is this correct?
  - a. No, that is not correct. It is Monday, September 26<sup>th</sup> at 2:00PM. It also has been corrected and reposted.
6. What is the timeline schedule for cleaning dorm rooms? Are the dorm rooms cleaned when requested throughout the year when a student moves out of room? And are all rooms detailed cleaned during the summer months? Cleaning specifications state annually.
  - a. The timeline is as follows:
    - i. Mill Street apartments need to be deep cleaned within the Sunday after commencement and following Friday. 6 Day turn around for incoming summer school residents.

- ii. 174 dorm rooms to be deep cleaned within the Sunday after commencement to June 15<sup>th</sup> (30 days) turn around for JROTC and Upward Bound Students.
    - iii. 80 Dorm Rooms to be deep cleaned within the Sunday after commencement to the middle of July for sports camp.
  - b. Dorm rooms cleaned as requested throughout the year and on average 75 per year.
  - c. All dorm rooms are detailed during the summer months, this includes bathroom, foyer, closet, and 2 separate bedrooms; around 800 square feet per suite.
  - d. The dorms will be detailed cleaned annually during the summer as specified above.
7. Please see next page for a correction to the Square Footage of the Twin Towers.

Concord University  
Buildings and Square Footage

Building	Sq. Ft.
Administration Building	70,972
Alexander Fine Arts	81,193
Beasley Student Center	89,004
Carter Center PE Building	94,841
Library	43,016
Maintenance	11,428
Mill Street Apartments	7,200
Rahall Technology	45,975
Sarvay Dorm	23,762
Science Hall	51,028
Twin Towers Dorms	188,362
University Point	16,600
Wilson Dorm	45,123
Woodell Dorm	40,459
Alef I (Woodrum House)	1,482
Alef II (Johnson House)	1,800
Bonner House	4,246
College Courts A	1,417
College Courts B	1,417
Grants House 100 First Ave	3,156
Marsh House 106 First Ave	2,000
Marsh Cottage 104 First Ave	860
	755,341

Cleaned as residents move out

Faculty House 102 First Ave	2,925
Faculty House 200 Plymouth	700
Faculty House 300 Plymouth	2,853
Faculty House 302 Plymouth	2,599
Faculty House 305 Plymouth	1,806
Witherspoon Park #1	3,002
Witherspoon Park #2	3,287
Witherspoon Townhouse A-D	6,712
Witherspoon Townhouse E-F	3,356
Witherspoon Townhouse G-H	3,356
	30,596