



**Minutes**  
**Concord College Board of Governors**  
**December 19, 2001**  
(teleconference)  
10:00 a.m.

1. **Call to Order and Determination of a Quorum**

A quorum being present, the meeting was called to order. Participating in the conference call were Board of Governors members: Mr. James M. Brown, Chairperson; Mr. James L. Miller, Secretary; Mr. Daniel Dunmyer; Mr. Eugene Fife; Mr. J. Franklin Long; Mr. Wayne Meisel; Mr. R. T. "Ted" Rogers; Dr. Charles Brichford, Faculty Representative; Mr. Matthew Jozik, Student Representative; and, Mrs. Linda Martin, Classified Representative. Also participating were President Jerry L. Beasley and Cabinet officers, Mr. James Cannon, Mrs. Debbie Curry, Mr. Michael Curry, Ms. Anita Lewis, Dr. Douglas Machesney, Dr. William O'Brien, and Dr. Dean Turner. Unable to participate: Mrs. Margaret Sayre.

2. **Approval of Minutes**

Minutes of the November 14, 2001, meeting of the Board of Governors were approved with the following corrections.

*Item 2 (Call to Order)—delete words "college representatives" in line six;*

*Item 7(Other Reports and Announcements)—second paragraph--change "announced" to "suggested." In second sentence of the same paragraph, change "will" to "would."*

3. **President's Report**

The "President's Report" and update from each cabinet officer were previously electronically transmitted to each member of the Board of Governors. Board members were asked for comments and/or suggestions.

The following personnel searches are underway at the College: faculty positions in Travel Industry Management, economics, music, drama, and chemistry. The College is also searching for a Vice President for Development (to replace Dr. Doug Machesney, who will retire from the College at the end of June), and an Athletic Director.

4. **Approval of Intent to Plan (Master's Program in Education)**  
The intent to plan a master's program at Concord College was discussed. Mr. Dunmyer moved that a response to the Policy Commission' the Board approve the "intent to plan." Mr. Long seconded. Motion carried unanimously.
  
5. **A Response to the Policy Commission's Request for Proposals (Master's Program/Education)**  
Mr. Dunmyer moved that the College's response to the Policy Commission's request for proposals be approved by the Board of Governors. Mr. Rogers seconded. Motion carried. Dr. Brichford asked that the record reflect that he voted against this motion.
  
6. **Approval of Master's Courses and Submission to the North Central Association**  
Mr. Dunmyer moved the adoption of the following resolution:  
  
RESOLVED, That the Concord College Board of Governors approves the submission of master's-level classes to the Higher Learning Commission of the North Central Association as per existing guidelines. Furthermore, the Board expects regular college processes be used to determine and approve suitable courses for submission.  
  
Mr. Long seconded the motion. Motion carried.
  
7. **Other Business**  
**Delegation of Power to the President**  
A document prepared by an ad hoc committee of the Board outlining the scope of authority and responsibilities of the president of the College was discussed (see attachment). Noting that some of the powers and responsibilities are required by statute (particularly those actions that must also be approved the West Virginia Higher Education Policy Commission), and that the document can be amended by the Board of Governors, Mr. Rogers moved that the delegated powers and responsibilities to the president as set forth by the committee be approved. Mr. Meisel seconded. Motion carried.
  
8. **Adjournment**  
There being no further business, the meeting adjourned.

Respectfully Submitted,

James M. Brown, Chairperson

James L. Miller, Secretary