

# University Assessment Committee Meeting

## Minutes

**Location:** Rahall 200

**Date:** September 6, 2019

**Time:** 2:00pm

The meeting started. Amanda thanked everyone for agreeing to be on the committee again and welcomed the new committee members.

### 1) University Learning Goals

- a) Rubrics – the draft rubric for the new University Learning Goals were shared with the committee. The rubric is in the same format as in previous years for consistency and easy of transition. The Performance Level Marginal was removed. Used AACU as a model as well as our previous rubrics. The committee discussed need for more or less performance levels.

We discussed that depending on which part of the goal, personal and civic OR cultural and global, the faculty could choose which rubric in that area to use. This needs to be better explained on the rubric.

Send comments/concerns/thoughts to Amanda by Friday, Sept 20 at noon. Want to start using the rubrics as soon as possible.

- b) Benchmarks – Identified satisfactory as the benchmark.

### 2) Fall Workshops

- a) Three workshops are planned so far. Dr. Wise is offering ‘Creating a Course/Alignment Map. This workshop will cover measurable learning goals.
- b) NSSE workshop Tuesday and Wednesday, September 17 & 18. Encourage all to attend.

### 3) CAPS

- a) Looking for more volunteers for the annual assessment reviews to use Caps. All 5-year program reviews are using. History and Education will also use CAPS. Some reviewers will also use CAPS to review 5-year and annual assessment reviews.
- 4) Measurable program learning objectives – Darla’s workshop... more workshops can be provided if needed. Please check your program goals and outcomes.
- 5) Program goals and objectives on academic program webpages – HLC Visit in March. Want to see all program goals and outcomes on program webpages. Several programs have their goals and outcomes up already. Business and Social Work are two examples.
- 6) Reminder: Annual Assessment and 5-Year Program Reviews
  - a) Due dates for reports November 1.
  - b) Will send reviewers their reports to review by Friday, November 8<sup>th</sup>
  - c) 5-year reviews need to be returned to Director of University Assessment by Friday, December 13<sup>th</sup>
  - d) Annual Assessment Reviews need to be returned to Director of University Assessment by January 31
- 7) Other
  - a) Encourage graduating seniors to attend Grad Fair on Monday and to take the Graduating Senior Survey (new survey is available online).