

Memorandum of Understanding
Between Concord University and Monroe County Schools for **LEVEL UP**
The HEPC Approved Dual Credit Pathways Pilot Project

*The purpose of this Memorandum of Understanding (MOU) is to establish a collaborative relationship between **Concord University** (Institution of Higher Education) and **James Monroe High School**.*

Both parties to this MOU share the goal of collaboration and collective responsibility to help high school students earn college and high school credits at the same time by taking courses from the State's public institutions of higher education.

This agreement is to promote rigorous academic pursuits while providing more opportunities for high school students to obtain college credit prior to high school graduation.

THIS AGREEMENT COVERS THE FOLLOWING COMPONENTS:

Before high school graduation:

- Institution of Higher Education (IHE) partner will submit a crosswalk of transfer alignment between the core education courses and required courses from their Higher Education Policy Commission (HEPC) approved dual credit pathway(s) pilot project.
- IHE partner will provide support for adjunct faculty who teach the required courses in the high school and ensure learning outcomes and assessments align with the campus-based course.
- County and their partner IHE will clearly communicate and counsel/advise high school students when choosing courses to ensure they are meeting state/county high school graduation requirements as well as course requirements to successfully complete the HEPC approved program pathway.
- IHE partners will share the institution's Advanced Placement (AP) acceptance policy and process with the county partner and attach a copy of the policy with this MOU.

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MEMORANDUM OF UNDERSTANDING

- IHE partner and the identified county will collaborate to offer a minimum of 24 semester hours over a two-year academic period. (Outline the course pathway being offered with dual credit at the high school level.)
- The following courses will be applicable to completion of a HEPC approved program pathway as described on pages attached with this MOU by the IHE (specific to each IHE and its HEPC approved program of study).
 - » Dual Credit English 11/AP
 - » Dual Credit English 12/AP
 - » Dual Credit College Algebra or AP Calculus/AP
 - » Dual Credit Biology/AP
 - » Dual Credit United States History or AP/Dual Credit U.S. Studies Comprehensive/AP
 - » Any additional college course(s) offered related to the HEPC approved program pathway.

The grades from the above listed courses will be used to calculate the student's high school Grade Point Average (GPA) as well as their college/university GPA.

After high school graduation:

- Subject to the policy of the receiving IHE for acceptance of transfer credit, successful completers of the high school phase of HEPC approved program pathway are guaranteed that both the core curriculum (general education) content and HEPC approved program pathway dual credit course(s) listed above will be accepted as transferable coursework that will meet program requirements and lead to program completion.

This MOU will be reviewed annually, at which time revisions may be made and the agreement renewed upon mutual written consent by the Parties.

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Dean/Chair Signature

Institution of Higher Education

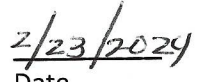
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University/College President Signature



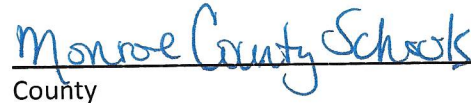
Institution of Higher Education



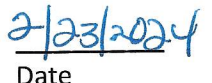
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County Superintendent Signature



County



Date

ATTACHMENTS:

- Dual Credit/Early Enrollment Process
- Advanced Placement (AP) Acceptance Policy
- Core education course crosswalk
- Program(s) of Study
- List of participating county high schools is required