

EPPAC Meeting Minutes
May 2, 2016

Members present: Dr. Lisa Darlington; Dr. Mike Miller; Dr. Terry Mullins; Dr. Darla Wise; Dr. Charles Brichford; Dr. Kathy Hawks; Dr. Andrea Campbell; Dr. Susan Robinett; Karen Henkes; Sandy Puckett; Carolyn Cox; Dr. Joe Allen; Dr. Kathy Liptak; Dr. Kelly Hudson; Linda Bragg (speaker phone); Amanda Cook and Max Lilly, Student Representatives

Chair of EPPAC: Dr. Rick Druggish

Chairperson Druggish called the meeting of the Concord University EPPAC to order at 3:37 pm in the Concord Room of Concord University.

Minutes from the previous meeting were accepted as submitted.

I. Reports

- Linda Bragg, Coordinator, Office of Professional Preparation
 - Policy 5100 and 5202 – open comment period to end May 2016.
 - Reviewed information on WVDE Update sheet (4 pages, attached).

II. Division Announcements

- A. Business (Robinett): Business major, Shea Boothe, is a valedictorian
- B. Fine Arts (Hudson): busy month of performances; there is a theater partnership with the Greenbrier Valley Theater to promote theater education in the area; seeing increases in the number of music majors
- C. Humanities (Brichford): Six student presentations were accepted at the WV Undergraduate English Symposium, Brittany McPherson won 2nd place at the symposium; Spanish program has been approved for continuation; The Book Club project headed by Drs. Liz Roth and Willy Williams was recently presented at the National Association for Professional Development Schools on March 5, 2016 in Arlington VA
- D. Science/Mathematics/Health (Allen): The Earth & Space (5-adult) program is scheduled to go to the Board of Governors in June, program review to the state in the Fall; first program of this type in the state
- E. Registrar (Cox) – no report
- F. Education (Druggish): Approximately 45 applications for student teaching for Fall 2016; all Praxis need to be completed before they can graduate
 - Teacher education cohort average of GPA 3.0; ACT average (20-21) at the 50th percentile nationwide; some individuals need to meet some requirements for completion; approximately 50% secondary education, 50% primary education and special education
- G. Faculty Senate (Liptak)
 - General Studies Program was tabled at last faculty senate meeting

- III. Public Education/Community Reports
- A. Public schools have started using computerized standardized testing
 - B. June 11, 2016 – Celebrate Princeton Day
 - C. Many people in the community are waiting for Concord’s pool to reopen; local schools are now using Bluefield State College’s pool for swim meets; BSC is also giving scholarships to these students to attend BSC;
 - D. Concord’s Chi Omega Psi fraternity painted local bridge to remove graffiti last Saturday.
- IV. Catalog Changes/Program Additions
- A. Charles Brichford presented catalog changes to ENGL 324, 325, 326, 327, 328, and 414A. The changes were in the course descriptions to reflect the topic social justice was addressed. The changes have already been approved by the AAEC.
- V. Teacher Performance Assessment – Policy 5100 states that a standardized assessment or one created by the institution can be used; revised teacher work samples will begin in Fall 2016; incorporation of video clips and they are scored here.
- Student teaching final being updated over the summer 2016
- VI. CAEP Updates: plan for increasing the diversity of teacher education candidates by working with Greg King to identify high school juniors with interest in teacher education (in effect Fall 2017)
- CAEP requires a licensure pass rate of 80% across all programs and a minimum of 10 program completers
 - Resubmission of specialized reports Feb 2017; double check standards for professional organizations, as many have changed
 - Title II to be submitted; information needs to be on Concord’s website
 - The CAEP website has many resources; including rubrics which will be changing
 - Some programs are working on SPA reports
- VII. Announcements – East River Mountain Town Band will be performing Tuesday May 3 @ 7:30p at Bluefield High School and Saturday May 28 @ 8p at Pipestem.

Meeting adjourned at 4:47p.

Respectfully submitted,

Darla J. Wise, EPPAC Secretary

**WVDE Updates
Spring 2016**

1. Policies 5100 & 5202 were approved to be placed on a 30 day comment period during the April meeting of the West Virginia Board of Education (WVBE). **As always, it is very important for EPPs to review proposed revisions to 5202 and 5100 and make comments in sections that are open, if pertinent.** <http://wvde.state.wv.us/policies/>
2. Praxis
 - New Braille Assessment 0633—WV Test Review and Score-Setting was March 7
 - New ESOL Assessment 5362 Effective September 2016-- WV Test Review and Score-setting was March 7
 - ETS meeting scheduled with stakeholders regarding development of an Algebra I test
 - Timeline for the following tests--

Candidates who complete your institution's WVBE approved program by September 1, 2016, will not be required to present passing scores on the Praxis II tests (only) listed in the included table when applying for licensure. Please note that completers who fail to apply for licensure within 12 months of program completion will be required to meet all testing requirements in WVBE Policy 5202 at the time of application for licensure.

TEST	CUT SCORE	CERTIFICATION/ENDORSEMENT
5122 Family and Consumer Sciences	153	Family and Consumer Sciences
American Sign Language OR	3	American Sign Language
American Sign Language Proficiency Interview	4	American Sign Language
5651 Computer Science	171	Computer Science Education
5571 Earth & Space Science	147	Earth & Space Science
5361 English as a Second Language	137	English as a Second Language (PK-Adult)
5223 Journalism	150	Journalism
5358 Gifted Education	157	Gifted

**Please add Braille Praxis II 0361 to this list as well.

3. Title II Institution and Program Report Card—due April 30, 2016. Title II reporting system is open for EPPs to enter data. Please pay attention to accuracy when entering the data, and it is important for EPPs to adhere to the deadline. See Title II slide at the end of this document.
 - Title II Webinars: Title II training webinars are recorded and available at WESTAT.
4. TPA Test Project Update—
 - The TPA Test Project is completed, and the final report will soon be published. Recommendations regarding a teacher performance assessment has been placed in the policy 5100 proposal and is out on comment presently.
5. Approved Programs and Program Review Status Update—An email request was sent to each EPP in early February with an attached simple template. It is essential that current information from the EPP be sent to the Office of Educator Effectiveness & Licensure. Please remit to LindaInbragg@k12.wv.us if not already sent: approved programs (active, dormant, eliminated);

grade-levels; review status (Example: SPA-recognized, SPA-recognized with conditions; further development required; state-approval until 2018, etc.)

6. Teachers-in-Residence—All EPPs are encouraged to reach out to counties and propose TIR agreements.
7. Alternative Certification—Opportunity for IHE involvement. The Proposal Template, Guidance Document and PowerPoint are posted on the WVDE web site. EPPs are encouraged to reach out to school districts if interested. Alternative Certification program proposals are currently being reviewed, but there still some districts that have not submitted yet.
8. *Surveys to be submitted to the Office of Educator Effectiveness & Licensure*. EPPs should be working together with the goal of submitting completer and employer surveys. The WVDE has the technology infrastructure built to collect the data from respondents and send data outcomes back to the EPPs for various reports and to inform program improvement.

Summer 2016 Educator Preparation Program Review Board Dates:

- **April 15, 2016** -- Letter of intent to submit program for review due to WVDE
- **May 15, 2016** -- Submission of program for review due to WVDE
- **June 15, 2016** -- EPPRB Meeting
- **July or August** -- Program (if ready) eligible to be presented to WVBE for approval

A reminder for you: Teachers-in-Residence permits are **required** for teachers-in-residence **prior to** placement in P-12 classroom.

Program Review Guidance:

Program Review through Specialized Professional Associations (SPA):

Questions about SPA timelines, SPA reporting and other communication should be directed to the SPA contact or to CAEP Associates.

As part of the CAEP Agreement with the West Virginia Board of Education (WVBE), every program of study for which there is a SPA must be reviewed by a SPA, including low-enrollment programs. Post-Baccalaureate programs as well must be reviewed by the respective content area SPAs just like MAT programs. EPPs should request separate shells for each program report through AIMS and reports will be submitted using those shells. (There are *rare* circumstances where, if there is a SPA for that content, that the SPA cannot review the program. In that case, EPPs should obtain that information in writing from the SPA).

Program Review with Feedback (PRw/F):

For programs that do not have a SPA and some programs that meet additional, specific criteria, the Program Review with Feedback is the option for review of those programs. Programs reviewed with the PRw/F option are reviewed with state-selected standards provided in the PRw/F shell on AIMS. The data entered there becomes part of the Institutional Self-Study Report.

The following sample questions/information regarding programs of study may be included in the Self-Study Report shell:

1. Based on the analysis of the disaggregated data, how have the results of specialty licensure area or SPA evidence been used to inform decision making and improve instruction and candidate learning outcomes?
2. How have the results of specialty licensure area and/or SPA evidence been used to inform decision making and improve instruction and candidate learning?
3. For Program Review with Feedback only: How does the specialty licensure area data align with and provide evidence for meeting the state-selected standards?
4. For National Recognition only: How are SPA reports that are not Nationally Recognized being addressed?

CAEP:

Thanks to all who participated in the webinar hosted by CAEP Associates. Please find a link to the recording, (below). Also, I have emailed the PowerPoint to someone at your institution.

https://youtu.be/MZ_G79atXc0

Other thoughts: When you have questions about your upcoming onsite visit, review of your programs as part of the accreditation process, etc., it is always good practice to reach out to CAEP or SPA associates to obtain direction in writing--from the professionals in charge of the review process.

As always, if there are questions about which you are unable to obtain guidance with CAEP or the SPA, please let us know. CAEP is willing to schedule other webinars, and I would be happy to coordinate those.

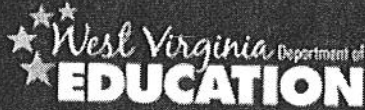
Other Resources:

1. The new, up-to-date CAEP Accreditation handbook is now available, posted on the CAEP site.
2. CAEP has provided us with the following links to webinars and PowerPoints on various topics:
CAEP's YouTube channel link:

<https://www.youtube.com/playlist?list=PLt7HG1HD2jedc0dvljG3iNLaenkEH099U>

Webinars playlist on CAEP's YouTube channel:

<https://www.youtube.com/playlist?list=PLt7HG1HD2jedc0dvljG3iNLaenkEH099U>



Overview of Program Review Options

Review with National Recognition Specialty Professional Association (SPA Option)	Review with Feedback Option
Initial review submitted 3 years prior to on-site visit	Addendum to self-study 8-12 months prior to on-site visit (per CAEP guidance)
SPA Standards	State-defined standards--CAEP/WVPTS Standards
SPA reviewers provide feedback to program providers	Site visitor team reviews alignment of specialty area data with state & CAEP Standards
National Recognition	State approval of program

TITLE 2 REPORTING

Timeline for 2016 reporting

- IPRC reporting system opened on February 10; IHEs were sent usernames and passwords via email.
- Complete the report at your own pace.
- Westat works with testing companies and states to collect pass rate data; pass rates are expected to be uploaded into your IPRC reports by mid-April.
- The certification and submission window is April 15 through April 30, 2016.
- Reports are due by 11:59pm local time on April 30, 2016.