



Family Event Participation Sign-In Sheet

Directions for Coordinators:

1. Use this form to document participation in all group GEAR UP SWV family events. Use this form to enter participation in the Performance Insights. The form must be accurate and legible.
2. You must include the student's name.
3. Keep this form on file. Submit a digital copy (scanned) along with the reimbursement request form.

Name of Activity: _____ **Date:** _____

Time of Activity: _____ **to** _____ **Supervised by:** _____

	Guardian Name	Grade Level	School Name	Student Name	Student ID	# of Adults Attended
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

GEAR UP SWV Local Coordinator Signature

Date

***Attach additional sheets if needed